

BOOK A TOUR OF RUNCORN TOWN HALL CEREMONY ROOMS

Tours are only held on Fridays due to Town Hall availability and security.

Please telephone 0151 511 7711 or email registeroffice@halton.gov.uk

MAKING A PAYMENT

Full payment of your ceremony fee must be received 26 weeks before the ceremony.

There are no payment facilities at Halton Register Office. Payment can be made in the following ways:

Pay online at www.weddingsinhalton.co.uk

We operate a telephone payment service (Monday to Friday from 8am to 6pm) on 0151 907 8307. Please quote your name and the date of your ceremony.

You can also pay in person by visiting one of the Halton Direct Link One Stop Shops at Runcorn Shopping City or Brook Street, Widnes (Opposite Widnes Market).

Halton Borough Council no longer accept cash/cheque payments.

WEDDINGS IN HALTON

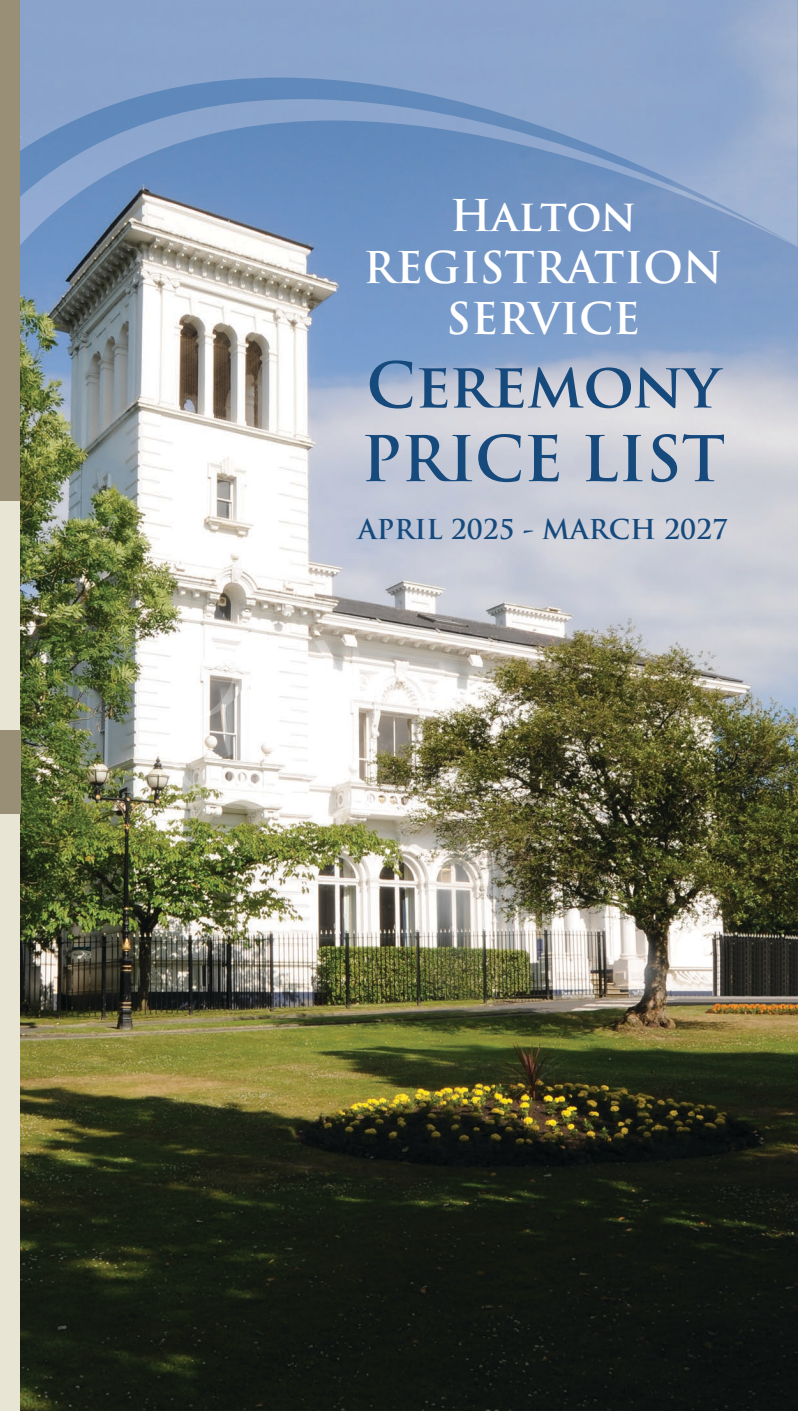


www.weddingsinhalton.co.uk

OFFICE OPENING HOURS STRICTLY
BY APPOINTMENT ONLY

CONTACT DETAILS

Halton Registration Service
The Town Hall
Heath Road
Runcorn
WA7 5TN
Telephone: 0151 511 7711
Email: registeroffice@halton.gov.uk



HALTON REGISTRATION SERVICE CEREMONY PRICE LIST

APRIL 2025 - MARCH 2027

www.weddingsinhalton.co.uk



HALTON REGISTRATION SERVICE PRICE LIST



NON REFUNDABLE RESERVATION FEE

Non-refundable Reservation Fee includes additional certificate and ceremony planning appointment £120

Non-refundable Re-reservation Fee to update original reservation £52

NOTICE OF MARRIAGE / CIVIL PARTNERSHIP

Standard Notice Fee Monday - Friday is £42 (+£5 admin fee) per person

Saturday Appointments are available for an additional fee.

Fee can increase depending on immigration status and marital condition

APPROVED PREMISES

If you have chosen to marry at any of the Approved Premises in Halton, you must book and pay for Registrars to attend your ceremony as per the prices below. These fees are for registrars only, and are separate to any fees charged by the premises. For our full list of venues, please visit www.weddingsinhalton.co.uk

	2025 - 2026	2026 - 2027
Monday - Friday	£590	£610
Saturday	£650	£710
Sunday	£750	£810
Bank Holiday	£850	£910

RUNCORN TOWN HALL

Numbers in brackets indicate guest numbers

Registrar Fees listed in the Approved Premises section do not apply to the hire of Runcorn Town Hall. Instead only room hire is charged, as detailed below.



Boston Suite (40)	2025/2026	2026/2027
Monday – Thursday	£370	£390
Friday	£430	£450
Saturday	£480	£500
Sunday	£530	£550
Bank Holiday	£630	£650

Located through Halton Register Office, NOT in the Civic building



Peace Garden (10 Standing)	2025/2026	2026/2027
Tuesday – Thursday 10am, 11am, 12pm Not available on Bank Holidays	£120	£140



Drawing Room (12)	2025/2026	2026/2027
Monday – Friday	£430	£450
Saturday	£480	£540
Sunday	£530	£590
Bank Holiday	£630	£690



Preece Suite (First Floor) (16)	2025/2026	2026/2027
Monday – Friday	£430	£450
Saturday	£480	£540
Sunday	£530	£590
Bank Holiday	£630	£690



Leiria Room (28)	2025/2026	2026/2027
Monday – Friday	£430	£450
Saturday	£480	£540
Sunday	£530	£590
Bank Holiday	£630	£690



Civic Suite (First Floor) (70)	2025/2026	2026/2027
Monday – Friday	£480	£500
Saturday	£530	£590
Sunday	£580	£640
Bank Holiday	£680	£740



Council Chamber (100)	2025/2026	2026/2027
Monday – Friday	£590	£610
Saturday	£650	£710
Sunday	£750	£810
Bank Holiday	£850	£910